

DICTATION FORMAT AND CASE RECORDING

I. LEGAL AUTHORITY:

Rehabilitation Act of 1973, as amended in Title IV of the Workforce Investment Act of 1998;
34 CFR 361.47.

II. POLICY STATEMENT AND PURPOSE

- A. In order to provide timely and appropriate services to vocational rehabilitation applicants and clients, the Rhode Island Office of Rehabilitation Services assures that the ORS will maintain a record of service for each applicant/recipient of, vocational rehabilitation services that includes documentation and narrative support for all actions and decisions regarding application (eligibility, order of selection, IPE, and closures).