

Data Entry

State Plan for Independent Living (SPIL)

State:

Rhode Island

Agency:

Rhode Island Dept of Human Services - Office of Rehabilitation Services

Plan for:

2011-2013

Submitted in fiscal year:

2010

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State Plan for Independent Living (SPIL)

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Part I: Assurances

Section 1: Legal Basis and Certifications

1.1 The designated State unit (DSU) eligible to submit the State Plan for Independent Living (SPIL or the plan) and authorized under State law to perform the functions of the State under the State Independent Living Services (SILS) and Centers for Independent Living (CIL) programs.

Office of Rehabilitation Services

1.2 The separate State agency eligible to submit the plan and authorized under State law to provide vocational rehabilitation (VR) services to individuals who are blind.

1.3 The Statewide Independent Living Council (SILC) that meets the requirements of section 705 of the Act and is authorized to perform the functions outlined in section 705(c) of the Act in the State.

Rhode Island Statewide Independent Living Council

1.4 The DSU and, if applicable, the separate State agency authorized to provide VR services to individuals who are blind, and the SILC are authorized to jointly develop, sign and submit this SPIL on behalf of the State, and have adopted or otherwise formally approved the SPIL.

Yes

1.5 The DSU, and, if applicable, the separate State agency authorized to provide VR services to individuals who are blind, may legally carry out each provision of the plan and will comply with all applicable Federal statutes and regulations in effect with respect to the three-year period it receives funding under the SPIL.

Yes

1.6 The SPIL is the basis for State operation and administration of the program. All provisions of the SPIL are consistent with State law.

Yes

1.7 The representative of the DSU and, if applicable, of the separate State agency authorized to provide VR services to individuals who are blind, who has the authority under State law to receive, hold, and disburse Federal funds made available under the SPIL and to submit the SPIL jointly with the SILC chairperson is STEPHEN J. BRUNERO, Administrator Office of Rehabilitation Services.

Section 2: SPIL Development

2.1 The plan shall be reviewed and revised not less than once every three years, to ensure the existence of appropriate planning, financial support and coordination, and other assistance to appropriately address, on a statewide and comprehensive basis, the needs in the State for:

- The provision of State independent living services;
- The development and support of a statewide network of centers for independent living;
- Working relationships between programs providing independent living services and independent living centers, the vocational rehabilitation program established under title I, and other programs providing services for individuals with disabilities.

Yes

2.2 The DSU and SILC conduct public meetings to provide all segments of the public, including interested groups, organizations and individuals, an opportunity to comment on the State plan prior to its submission to the Commissioner and on any revisions to the approved State plan.

Yes

2.3 The DSU and SILC establish and maintain a written description of procedures for conducting public meetings in accordance with the following requirements. The DSU and SILC shall provide:

- appropriate and sufficient notice of the public meetings;
- reasonable accommodation to individuals with disabilities who rely on alternative modes of communication in the conduct of the public meetings, including providing sign language interpreters and audio-loops; and
- public meeting notices, written material provided prior to or at the public meetings, and the approved State plan in accessible formats for individuals who rely on alternative modes of communication.

Yes

2.4 At the public meetings to develop the State plan, the DSU and SILC identify those provisions in the SPIL that are State-imposed requirements beyond what would be required to comply with the regulations in 34 CFR parts 364, 365, 366, and 367.

Yes

2.5 The DSU will seek to incorporate into, and describe in, the State plan any new methods or approaches for the provision of IL services to older individuals who are blind that are developed under a project funded under chapter 2 of title VII of the Act and that the DSU determines to be effective.

Yes

2.6 The DSU and SILC actively consult, as appropriate, in the development of the State plan with the director of the Client Assistance Program (CAP) authorized under section 112 of the Act.

Yes

Section 3: Independent Living Services

3.1 The State, directly or through grants or contracts, will provide IL services with Federal, State, or other funds

Yes

3.2 Independent living services shall be provided to individuals with significant disabilities in accordance with an independent living plan mutually agreed upon by an appropriate staff member of the service provider and the individual, unless the individual signs a waiver stating that such a plan is unnecessary.

Yes

3.3 All service providers will use formats that are accessible to notify individuals seeking or receiving IL services under chapter 1 of title VII about:

- the availability of the CAP authorized by section 112 of the Act;
- the purposes of the services provided under the CAP; and
- how to contact the CAP.

Yes

3.4 Participating service providers meet all applicable State licensure or certification requirements.

Yes

Section 4: Eligibility

4.1 Any individual with a significant disability, as defined in 34 CFR 364.4(b), is eligible for IL services under the SILS and CIL programs authorized under chapter 1 of title VII of the Act. Any individual may seek information about IL services under these programs and request referral to other services and programs for individuals with significant disabilities, as appropriate. The determination of an individual's eligibility for IL services under the SILS and CIL programs meets the requirements of 34 CFR 364.51.

Yes

4.2 Service providers apply eligibility requirements without regard to age, color, creed, gender, national origin, race, religion or type of significant disability of the individual applying for IL services.

Yes

4.3 Service providers do not impose any State or local residence requirement that excludes any individual who is present in the State and who is otherwise eligible for IL services from receiving IL services.

Yes

Section 5: Staffing Requirements

5.1 Service provider staff includes personnel who are specialists in the development and provision of IL services and in the development and support of centers.

Yes

5.2 To the maximum extent feasible, a service provider makes available personnel able to communicate:

- with individuals with significant disabilities who rely on alternative modes of communication, such as manual communication, nonverbal communication, nonverbal communication devices, Braille or audio tapes, and who apply for or receive IL services under title VII of the Act; and
- in the native languages of individuals with significant disabilities whose English proficiency is limited and who apply for or receive IL services under title VII of the Act.

Yes

5.3 Service providers establish and maintain a program of staff development for all classes of positions involved in providing IL services and, if appropriate, in administering the CIL program. The staff development programs emphasize improving the skills of staff directly responsible for the provision of IL services, including knowledge of and practice in the IL philosophy.

Yes

5.4 All recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will take affirmative action to employ and advance in employment qualified individuals with significant disabilities on the same terms and conditions required with respect to the employment of individuals with disabilities under section 503 of the Act.

Yes

Section 6: Fiscal Control and Fund Accounting

6.1 All recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will comply with applicable EDGAR fiscal and accounting requirements and will adopt those fiscal control and fund accounting procedures as may be necessary to ensure the proper disbursement of and accounting for those funds.

Yes

Section 7: Recordkeeping, Access and Reporting

7.1 In addition to complying with applicable EDGAR recordkeeping requirements, all recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will maintain records that fully disclose and document:

- the amount and disposition by the recipient of that financial assistance;
- The total cost of the project or undertaking in connection with which the financial assistance is given or used;
- the amount of that portion of the cost of the project or undertaking supplied by other sources;
- compliance with the requirements of chapter 1 of title VII of the Act and Part 364 of the regulations; and
- other information that the Commissioner determines to be appropriate to facilitate an effective audit.

Yes

7.2 With respect to the records that are required by 34 CFR 364.35, all recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will submit reports that the Commissioner determines to be appropriate.

Yes

7.3 All recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will provide access to the Commissioner and the Comptroller General, or any of their duly authorized representatives, to the records listed in 34 CFR 364.37 for the purpose of conducting audits, examinations, and compliance reviews.

Yes

Section 8: Protection, Use, and Release of Personal Information

8.1 Each service provider will adopt and implement policies and procedures to safeguard the confidentiality of all personal information, including photographs and lists of names in accordance with the requirements of 34 CFR 364.56 (a)(1-6).

Yes

Section 9: Signatures

As the authorized signatories, we will sign, date and retain in the files of the state agency(ies) and the Statewide Independent Living Council the Part I: Assurances, 1-8, and the separate Certification of Lobbying forms ED-80-0013

(available in MS Word and PDF formats) for the state independent living program (Part B) and the centers for independent living program (Part C).

The effective date of this SPIL is October 1, 2010.

Section 9: Signature for SILC Chairperson

Name

ELIZABETH K. GRAVES

Title

SILC Chairperson

Signed?

Yes

Date signed

06/18/2010

Section 9: Signature for DSU Director

Name

STEPHEN J. BRUNERO

Title

Administrator Office of Rehabilitation Services

Signed?

Yes

Date signed

06/21/2010

Section 9: Signature for Separate State Agency for Individuals Who Are Blind

Is there a Separate State Agency for Individuals Who Are Blind?

No

Name

Title

Signed?

No

Date signed

State Plan for Independent Living (SPIL)

State:

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Rhode Island Dept of Human Services - Office of Rehabilitation Services

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2011-2013

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Part II: Narrative

Section 1: Goals, Objectives and Activities - Screen 1

1.1 Goals and Mission

Describe the overall goals and mission of the State's IL programs and services. The SPIL must address the goals and mission of both the SILS and the CIL programs, including those of the State agency for individuals who are blind as they relate to the parts of the SPIL administered by that agency.

Goal Name:

One

Goal Description:

The DSU provides IL services under the SILs program directly and through contracts with the CILs as indicated in section 2.1.

GOAL 1: Rhode Islanders have an understanding and knowledge of the Independent Living (IL) philosophy and services.

Goal Name:

Two

Goal Description:

Goal 2: All Rhode Islanders with disabilities have full access to public and private services in the community.

Goal Name:

Three

Goal Description:

Goal 3: All Rhode Islanders with disabilities have access to the community living option; that is, be fully informed and empowered to live in the least-restrictive environment, based on consumer choice.

Goal Name:

Four

Goal Description:

Goal 4: All Rhode Islanders with disabilities have full inclusion in the community and in the mainstream of society through the provisions of the Centers for Independent Living (CILs) core services.

Goal Name:

Five

Goal Description:

Goal 5: Independent Living (IL) services expand in Rhode Island through writing, monitoring and improving the State Plan for Independent Living (SPIL).

State Plan for Independent Living (SPIL)

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Part II: Narrative

Section 1: Goals, Objectives and Activities - Screen 2

1.2 Objectives

1.2A. Specify the objectives to be achieved and the time frame for achieving them.

Goal(s) from Section 1.1	Objective to be achieved	Time frame start date	Time frame end date
One Five	OBJECTIVE ONE: (Goals 1, 5) Rhode Islanders, specifically people with disabilities, are aware of the Centers for Independent Living (CILs) and Independent Living (IL) services.	10/01/2010	09/30/2013

ACTIVITIES:

1. The CILs will disseminate IL philosophy and services materials via billboards, workshops, signage, events, etc.

Two Three Four	OBJECTIVE 2: (Goals 2,3,4) Rhode Islanders with disabilities have increased access to and inclusion in the community, including but not limited to, physical access, communication access, programmatic access, and access to recreation, employment, mental health services, transportation, assistive technology, and healthcare.	10/01/2010	09/30/2013
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ACTIVITIES:

1. The CILs will work with 30 consumers (10 per year) to address individual barriers in the community.
2. The CILs will continue to work on legislative activities that will facilitate equal access and social change for people with disabilities, including implementation of crisis intervention service for abused non-elderly adults, support mandate of accessible taxi cabs, maintenance of current RIPTA routes and fees, and monitor language changes to Medicaid program to ensure services are maintained for

people with disabilities.

3. The CILs will continue to collaborate with the Governor's Commission on Disability in their organization's effort to hold Public Forums across the state that provide opportunity for people with disabilities and their families to express concerns regarding disability related issues.

4. The RISILC will promote CILs' core services through notification to consumers, agencies and community groups through the RISILC's email tree, and through the email trees/list serves by other state agencies and groups in RI.

5. The RISILC will support CILs' core services through bi-annual Consumer Forums, which will include listings of CILs' core services prior to the Forums.

6. The RISILC will support CILs' core services through attendance at public events and other activities for purposes of information gathering regarding consumer needs

7. The RISILC will support CILs' core services as able (RISILC staff availability or availability of RISILC Members, Officers or Committee Members) at community and professional events, as requests by one or both CILs.

Three OBJECTIVE 3: (Goal 3) 10/01/2010 09/30/2013
Young adults with disabilities have the opportunity to develop leadership skills.

ACTIVITIES:

1. OSCIL will provide program clerical support and acts as fiscal agent for the Youth Leadership Forum organization which holds its annual four day event in August.

Two OBJECTIVE 4: (Goals 2,3,4) 10/01/2010 09/30/2013
Rhode Islanders with disabilities can choose to transition from a nursing home

Three environment into the least restrictive setting of their choice.

Four ACTIVITIES:

1. The CILs, working in collaboration with the nursing home discharge team and community support services, will transition 36 consumers (12 per year) out of nursing homes through the establishment of consumer individualized IL Plans.

2. The CILs will publicize the Community Living Option through billboards, signage, etc.

3. The RISILC will continue to provide information about available funding, grants, loans or other resources to the CILs that would sustain and expand capacity.

4. The RISILC will continue to inform the CILs of any conferences, workshops or trainings that are geared to increase skills and knowledge toward the outcomes of sustaining and increasing capacity

5. The RISILC will continue to refer Council Members and Committee Members with appropriate skills to either or both CILs to provide support in capacity building.

One OBJECTIVE 5: (Goals 1,2,3,4) 10/01/2010 09/30/2013
Two Rhode Islanders with disabilities will be diverted from nursing home placements
Three through the provision of individual IL services, including personal care assistant
Four services and home modifications, to increase independence in consumers' homes
and communities.

ACTIVITIES
1. The CILs will assist a total of 450 consumers (150 per year) with their individual IL goals to remain independent in their homes through the provision of individual IL services.
2. The CILs will assist a total of 39 consumers (13 per year) to remain in their homes through the provisions of services that increase access in home and community through the removal of barriers in consumers' residences via installation of, or construction of home modifications, and through increased access to assistive technology.

Three OBJECTIVE 6: (Goals 3,4) 10/01/2010 09/30/2013
Four People with disabilities have increased independence through the acquisition of assistive technology.

ACTIVITIES:

1. The CILs will assist 240 consumers (80 per year) with the acquisition of assistive technology to increase independence.
2. The CILs will advocate for maintaining and increasing funds for assistive technology.
3. The CILs will update their current management information systems to better capture all demographic and service information to document achievement of objectives for 704 and other reporting requirements.

Two OBJECTIVE 7: (Goals 2,3,4) 10/01/2010 09/30/2013
Three Rhode Islanders with disabilities from unserved and underserved populations
Four including Native Americans (Tribal Entities and Communities) and non-English speaking Hispanics/Latinos have full access to and receive IL services to achieve independence and full inclusion in the mainstream of society.

ACTIVITIES:

1. The CILs will acquire or print written informational materials in Spanish and distribute them.
2. The RISILC will seek membership from unserved and underserved populations including non-English speaking Hispanics, Native Americans (Tribal Entities), Veterans, youth, and people with mental illness.
3. The CILs will collaborate with community agencies serving non-English speaking Hispanics; such as Dorcas Place and Genesis Center, etc.
4. The CILs will outreach to the Native American Elders to schedule presentations

at the Narragansett Indian Health Center (NIHC), RI Indian Council, Longhouse, and Four Winds Community Center.

5. The CILs will identify and serve 27 new consumers (9 per year) from unserved and underserved populations.

6. The RISILC will support the capacity of the CILs to provide these services through bi-annual Public Forums, the Survey and any comments received by the RISILC regarding targeted underserved/unserved/new populations and provide the CILs with this information.

7. The RISILC will support the capacity of the CILs to provide these services through attendance at any meetings or other events in which the RISILC conducts information gathering; and the RISILC will refer any consumers or others within the targeted populations to the CILs/the respective CIL with targeted services.

One

OBJECTIVE 8: (Goal 1)

10/01/2010 09/30/2013

Legislators and decision makers are knowledgeable about the IL philosophy and the need for IL services.

ACTIVITIES:

1. The CILs will monitor legislation that impacts consumers' ability to access transportation, communication and assistive technology.
2. The CILs will continue to rally legislative support for services that support the community living option.
3. The CILs will train consumers in the legislative process enabling them to testify and educate legislators.

Five

OBJECTIVE 9: (Goal 5)

10/01/2010 09/30/2013

Rhode Islanders with disabilities have input into the State Plan for Independent Living (SPIL).

ACTIVITIES:

1. The RISILC will establish a standing Needs Assessment Committee.
2. The RISILC will research survey tools utilized by other SILCs and similar organizations and develop its own survey for use in Rhode Island. Surveys will be disseminated through the RISILC's, the ORS's, and the CILs' websites and agencies and groups that serve consumers.
3. The RISILC will collect and collate data from survey tools quarterly, for the SPIL development and revision and to provide information to the CILs and the DSU.
4. The RISILC will facilitate Public Forums as needed to disseminate survey tools, collect survey information, and inform public of gathered information via the draft SPIL.
5. The RISILC will communicate with other groups hosting Public Forums, such as the Governor's Commission on Disabilities, to assess the viability of sharing Forum time.

6. The RISILC will coordinate activities with the State Rehabilitation Council (SRC) or other councils that address the needs of specific disability populations and issues.

Five OBJECTIVE 10: (Goal 5) 10/01/2010 09/30/2013
The implementation and achievements of the State Plan for Independent Living (SPIL) are monitored by the DSU and the RISILC.

ACTIVITIES:

1. The RISILC will review and utilize the CILs' 704 reports and other tools to identify the trends for the development of the SPIL.
2. The RISILC will review results of each CIL's annual consumer satisfaction survey.
3. The RISILC and the DSU will write and submit to RSA, an annual 704 report by December 31st.
4. The RISILC and the DSU will amend the SPIL if necessary and acquire RSA's approval prior to implementation.

Five OBJECTIVE 11: (Goal 5) 10/01/2010 09/30/2013
The State Plan for Independent Living (SPIL) is a collaborative, well-written, comprehensive plan based on consumer needs.

ACTIVITIES:

1. The RISILC will establish a standing SPIL Committee to include representation from the DSU and the CILs that will meet as needed.
2. The SPIL Committee will review the findings of the Needs Assessment Committee to incorporate the input as gathered into the SPIL.

State Plan for Independent Living (SPIL)

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Part II: Narrative

Section 1: Goals, Objectives and Activities - Screen 3

1.2 Objectives

1.2B Describe the steps planned regarding outreach to populations in the State that are unserved or underserved by programs under title VII, including minority groups and urban and rural populations.

- Identify the populations to be designated for targeted outreach efforts

As indicated in goals and objectives (1.1/1.2) outreach will focus on three populations plus general outreach: (a) nursing home residents with significant disabilities who are interested in transitioning to community living; (b) non-English speaking Hispanics with significant disabilities since they are the largest growing minority population and have the added barrier of communication. c.) outreach to Native Americans (Tribal Entities and Communities) with significant disabilities and their families. d.) general outreach will include continuing funding of the successful bus billboard campaign which has been estimated to reach 250000 people statewide.

- Identify the geographic areas (i.e., communities) in which the targeted populations reside

Nursing home outreach will be statewide as will be the general outreach. Non-English speaking Hispanic outreach will be focused on Providence County and the cities of Providence and Pawtucket/Central Falls where the largest percentage live. Native American outreach will be statewide with a focus on the Washington County Area.

- Describe how the needs of individuals with significant disabilities from minority group backgrounds will be addressed

The CILs will collaborate with community agencies serving non-English speaking Hispanics, such as Dorcas Place, Genesis Center, etc. The CIL's will also outreach to the Native American Elders to schedule presentations at the Narragansett Indian Health Center, Rhode Island Indian Council, Longhouse, and Four Winds Community Center.

1.3 Financial Plan

Describe in sections 1.3A and 1.3B, below, the financial plan for the use of Federal and non-Federal funds to meet the SPIL objectives.

1.3A Financial Plan Tables

Complete the financial plan tables covering years 1, 2 and 3 of this SPIL. For each funding source, provide estimated dollar amounts anticipated for the applicable uses. The financial plan table should include only those funding sources and amounts that are intended to support one or more of the objectives identified in section 1.2 of the SPIL. To the extent possible, the tables and narratives must reflect the applicable financial information from centers for independent living. Refer to the SPIL Instructions for additional information about completing the financial tables and narratives.

Year 1 - 2011 Approximate funding amounts and uses

Sources	SILC resource plan	IL services	General CIL operations	Other SPIL activities
Title VII Funds				
Title VII Funds Chapter 1, Part B		\$542,655		
Title VII Funds Chapter 1, Part C			\$943,747	
Title VII Funds Chapter 2, OIB (only those provided by the OIB grantee to further a SPIL objective)				

Other Federal funds - Sec. 101(a)(18) of the Act (Innovation \$75,000 and Expansion)				
Other Federal funds - other	\$268,506	\$292,000		
Non-Federal funds - State funds		\$323,253		

Total	343506	1157908	943747	0
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Year 2 - 2012 Approximate funding amounts and uses

Sources	SILC resource plan	IL services	General CIL operations	Other SPIL activities
Title VII Funds				
Title VII Funds Chapter 1, Part B		\$301,000		
Title VII Funds Chapter 1, Part C			\$943,747	
Title VII Funds Chapter 2, OIB (only those provided by the OIB grantee to further a SPIL objective)				
Other Federal funds - Sec. 101(a)(18) of the Act (Innovation \$75,000 and Expansion)				
Other Federal funds - other		\$292,000		
Non-Federal funds - State funds		\$296,403		

Total	75000	889403	943747	0
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Year 3 - 2013 Approximate funding amounts and uses

Sources	SILC resource plan	IL services	General CIL operations	Other SPIL activities
Title VII Funds				
Title VII Funds Chapter 1, Part B		\$301,000		
Title VII Funds Chapter 1, Part C			\$943,747	
Title VII Funds Chapter 2, OIB (only those provided by the OIB grantee to further a SPIL objective)				
Other Federal funds - Sec. 101(a)(18) of the Act (Innovation \$75,000 and Expansion)				
Other Federal funds - other		\$292,000		
Non-Federal funds - State funds		\$296,403		

Total	75000	889403	943747	0
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1.3B Financial Plan Narratives

1.3B(1) Specify how the part B, part C and chapter 2 (Older Blind) funds, if applicable, will further the SPIL objectives.

Funds will be used to achieves SPIL objectives noted in Section 1.

Figures noted include known ARRA B (90% Federal/10% State) in year one (1) only.

Figures noted include known ARRA C allocation to CILs directly- evenly divided spread over the 3 years of the plan 11-13.

1.3B(2) Describe efforts to coordinate Federal and State funding for centers and IL services, including the amounts, sources and purposes of the funding to be coordinated.

Coordination of Federal and State funding for Centers (Part C) and IL services (Part B SILS) occur through the partnership and communication between the ORS which administers Part B funds (and contracts with the CILs for these services) and the two CILs. (See Table 1.3A for amounts).

The State Plan for Independent Living is followed in allocating resources for the Goals and Objectives (See Table 2.1 and 1.3 B1). Coordination also occurs through reviews of the 704 Part II reports by the ORS and the RISILC. In addition, the ORS contracts with the CILs for State funded services and coordinates these with the Federal funding sources. Part B and C, including ARRA funded services are home modification, outreach to under-served populations, nursing home transition and deferment activities.

Part B funding for these activities= \$344,500

ARRA B \$268,506 is dispersed to both CILs in year one of the plan and reflected in year one of table 1.3A.

ARRA C dollars totaling \$350,358 are reflected in all 3 yrs of table 1.3A as \$116,785 annually

1.3B(3) Describe any in-kind resources including plant, equipment or services to be provided in support of the SILC resource plan, IL services, general CIL operations and/or other SPIL objectives.

Volunteers are the basic in-kind resource in support of the RISILC resource plan, IL services, general CIL operations and/or other SPIL objectives. The CILs have minor program income and fund raising income. The CILs apply for focus and time limited grant funds wherever feasible. Other Federal funding cannot be counted as in-kind.

1.3B(4) Provide any additional information about the financial plan, as appropriate.

N/A

1.4 Compatibility with Chapter 1 of Title VII and the CIL Work Plans

1.4A Describe how the SPIL objectives are consistent with and further the purpose of chapter 1 of title VII of the Act as stated in section 701 of the Act and 34 CFR 364.2.

The goals and objectives are consistent with and further the purposes of providing, expanding and improving the provision of IL services in order to improve the lives of individuals with significant disabilities. The goals further the support of the CILs and encourage improvement in working relations among the CILs, the ORS, the RISILC and programs that address the needs of individuals with significant disabilities.

The goals and objectives promote the philosophy of Independent Living based on consumer control, peer support, self help, self determination, equal access, and advocacy to maximize the leadership, independence and productivity of individuals with significant disabilities. They promote and maximize the integration and full inclusion of individuals with significant disabilities into the mainstream of American society.

1.4B Describe how, in developing the SPIL objectives, the DSU and the SILC considered and incorporated, where appropriate, the priorities and objectives established by centers for independent living under section 725(c)(4) of the Act.

Input from the CILs has been an integral part of the development of the goals and objectives and assists them in meeting the standards and assurances and ensuring implementation of the design of a network of centers in Rhode Island.

The ORS and the RISILC considered and incorporated the priorities and objectives established by the two CILs. All Council Members receive copies of the CILs' 704 Part II Report for their review. These reports are discussed at the spring quarterly Council meeting with particular attention given to the results of the consumer satisfaction surveys, CILs work plans, progress made toward goals and objectives, and challenges faced. In addition, the CILs report on the progress of SPIL goals and objectives at quarterly Council meetings. Both CILs' Executive Directors are members of the Council's State Plan Committee.

1.5 Cooperation, Coordination, and Working Relationships Among Various Entities

Describe the steps that will be taken to maximize the cooperation, coordination and working relationships among the SILS program, the SILC, and centers; the DSU, other State agencies represented on the SILC and other councils that address the needs of specific disability populations and issues; and other public and private entities determined to be appropriate by the SILC.

The description must identify the entities with which the DSU and the SILC will cooperate and coordinate.

The evaluation plan is designed to improved cooperation and coordination through interactive communication. In addition, the RISILC members serve on and report back on the work of other Councils, including the Statewide Rehabilitation Council, the Governor's Council on the Blind, the Developmental Disabilities Council, the Commission for the Deaf and Hard of Hearing, the Sherlock Center, and Save our Services for Mental Health. The annual report of the Chapter Two Older Blind program is provided to all RISILC members. A representative from the Client Assistance Program is a member of RISILC. The CILs serve on the Global Medicaid Waiver Task Force.

1.6 Coordination of Services

Describe how IL services funded under chapter 1 of title VII of the Act will be coordinated with and complement other services to avoid unnecessary duplication with other Federal, State, and local programs, including the OIB program authorized by chapter 2 of title VII of the Act, that provide IL- or VR-related services.

The ORS, thre CILs, and the RISILC review the plans of other state agencies providing services to individuals with significant disabilities, and given limited IL resources, seek to provide unique IL services and provide individual and system advocacy. The ORS also coordinates and provides Older Blind Independent Living (OIB) services and avoids duplication by having OIB and the CIL's staffs meet periodically concerning cross referral and utilization of funds.

Consultation by the OIB program regarding best practices is occurring with the CILs, especially regarding the survey used by the OIB program. This survey obtains a higher response rate, measures outcomes related to Independent Living and is analyzed by an objective third party program evaluator. This process will be the foundation for the survey indicated in Part II Section 1.2A of this SPIL. Two way consultation will also occur regarding the most cost effective strategies and policies related to providing IL services.

Coordination with multiple Social Security programs occurs on a case by case basis and through the CILs participating on advisory committees. Frequent contact and coordination occurs in using Medicaid and Medicare services for access to assistive technology, health care and transportation. Department of Human Services administers Title XVIII Medicaid, including Medicaid waivers which are fully utilized in assisting individuals with significant disabilities to become more independent through access to personal care assistance, assistive technology and some other services. Department of Human Services also administers Title XX and the CILs assist in accessing the services, such as transportation, provided through the agencies funded by Title XX. ORS has a Social Security Work Incentive Assistance (WIPA) agreement, which provides information to all Social Security recipients, including those served by the CILs. The ORS also has an Assistive Technology Partnership (A TAP) grant through which the CILs receive some funding and participate as partners. The ORS is the link in assuring lack of duplication in these services.

Plans to coordinate more closely with the Department of Health are described in the goals and objectives. The CILs have participated in that Department's wellness activities for individuals who are significantly disabled. The CILs are active in housing coordination including through a coordinated program called Housing Works. Rhode Island passed a bond issue for low income housing through this coordinated effort. The CILs have staff specializing in access to subsidized housing. The CILs serve on several transportation coordination committees in the state. Coordination with Special Education, Vocational Education, and Developmental Disabilities occurs through the CILs' individual assistance in accessing such services and through a working relationship with Rhode Island Parents' Information Center, which provides classes and information for parents, and through the Information and Referral programs of the Department of Human Services. Veteran's services are coordinated through contacts with the Regional Federal Veterans' Office. Mental health services can be coordinated through contacts with the State Mental Health advocate's office.

The CILs recognize that with limited staff resources, ongoing coordination with other appropriate agencies which

provide up-to-date information and services is essential. The CILs have skilled and experienced Information and Referral (I & R) staff who interact with increasingly centralized information and referral services in the state (such as the 211 service). This enables I & R staff to provide accurate information to individuals with disabilities, the general public and their own staff, in order to access services. The CILs apply for grants to increase their capacity to provide I & R services and provide this information to their own staff.

1.7 Independent Living Services for Individuals who are Older Blind

Describe how the DSU seeks to incorporate into, and describe in, the State plan any new methods or approaches for the provision of IL services to older individuals who are blind that are developed under the Older Individuals who are Blind program and that the DSU determines to be effective.

The ORS has identified that the OIB consumer survey has a high response rate. Their methodology and survey will be considered in developing the new survey included in the Goals and Objectives (1.2).

State Plan for Independent Living (SPIL)

State:
 Rhode Island
 Agency:
 Rhode Island Dept of Human Services - Office of Rehabilitation Services
 Plan for:
 2011-2013
 Submitted in fiscal year:
 2010

Part II: Narrative

Section 2: Scope, Extent, and Arrangements of Services

2.1 Scope and Extent

2.1A Check the appropriate boxes in the SPIL Instrument table indicating the types of IL services to be provided to meet the objectives identified in section 1.2 of this SPIL, and whether the services will be provided by the CILs or by the DSU (directly and/or through contract or grant).

Table 2.1A: Independent living services

	Provided by the DSU (directly)	Provided by the DSU (through contract and/or grant)	Provided by the CILs (Not through DSU contracts/ grants)
Core Independent Living Services - Information and referral	Yes	Yes	Yes
Core Independent Living Services - IL skills training	Yes	Yes	Yes
Core Independent Living Services - Peer counseling	Yes	Yes	Yes

Core Independent Living Services - Individual and systems advocacy	No	Yes	Yes
Counseling services, including psychological, psychotherapeutic, and related services	No	No	No
Services related to securing housing or shelter, including services related to community group living, and supportive of the purposes of this Act and of the titles of this Act, and adaptive housing services (including appropriate accommodations to and modifications of any space used to serve, or occupied by, individuals with significant disabilities)	Yes	Yes	Yes
Rehabilitation technology	Yes	Yes	Yes
Mobility training	Yes	No	No
Services and training for individuals with cognitive and sensory disabilities, including life skills training, and interpreter and reader services	Yes	Yes	Yes
Personal assistance services, including attendant care and the training of personnel providing such services	No	Yes	No
Surveys, directories and other activities to identify appropriate housing, recreation, accessible transportation and other support services	Yes	Yes	Yes
Consumer information programs on rehabilitation and IL services available under this Act, especially for minorities and other individuals with disabilities who have traditionally been unserved or underserved by programs under this Act	Yes	Yes	Yes
Education and training necessary for living in the community and participating in community activities	Yes	Yes	Yes
Supported living	No	No	No
Transportation, including referral and assistance for such transportation	Yes	Yes	Yes
Physical rehabilitation	No	No	No
Therapeutic treatment	Yes	No	No
Provision of needed prostheses and other appliances and devices	Yes	No	No
Individual and group social and recreational services	No	Yes	Yes
Training to develop skills specifically designed for youths who are individuals with significant disabilities to promote self-awareness and esteem, develop advocacy and self-empowerment skills, and explore career options	No	No	Yes
Services for children with significant disabilities	No	No	No
Services under other Federal, State, or local programs designed to provide resources, training, counseling, or other assistance of substantial benefit in enhancing the independence, productivity, and quality of life of individuals with significant disabilities	Yes	No	Yes
Appropriate preventive services to decrease the need of individuals with	No	Yes	Yes

significant disabilities for similar services in the future

Community awareness programs to enhance the understanding and integration into society of individuals with disabilities	No	Yes	Yes
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Other necessary services not inconsistent with the Act	No	Yes	Yes
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2.1B Describe any service provision priorities, including types of services or populations, established for meeting the SPIL objectives identified in section 1.2.

The service provision priorities are as follows:

1. Increase access to the least restrictive environments, based on informed consumer choice. The CILs will assist consumers in transitioning from restrictive locations, such as nursing homes, into the least restrictive community based living. The CILs will also provide, if eligible and funding is available, home modifications and equipment purchases for consumers to achieve this.

2. Increase access to health care, including outreach to non-English speaking Hispanics and Native Americans. Increase access includes access to assistive technology, skills training and information and referrals. This also requires communication access, access to transportation to utilize services, other support services and the CILs individual and system advocacy.

Due to limitations in funding:

A. Part B funding will be used only when other funding is not available.

B. Computers will not be provided except through donation programs.

C. Economic need will be considered.

D. No prosthetics will be allowed.

E. Only non-structural vehicle modification will be allowed.

2.1C If the State allows service providers to charge consumers for the cost of services or to consider the ability of individual consumers to pay for the cost of IL services, specify the types of IL services for which costs may be charged and for which a financial need test may be applied, and describe how the State will ensure that:

- Any consideration of financial need is applied uniformly so that all individuals who are eligible for IL services are treated equally; and
- Written policies and consumer documentation required by 34 CFR 364.59(d) will be kept by the service provider.

Indicate N/A if not applicable.

The ability of individual consumers to pay is uniformly considered for the cost of home modifications, adaptive equipment and Gift of Hearing program. There are standard reporting forms for this information and such information is filed in the individual's case record. The CILs have developed their own policy consistent with the ORS's policy for determining economic need.

2.2 Arrangements for State-Provided Services

2.2A If the DSU will provide any of the IL services identified in section 2.1A through grants or contractual arrangements with third parties, describe such arrangements.

The ORS contracts with the two CILs for Part B SILS services. IL service contracts with the CILs include the provision of eligibility being determined by the CILs, with a sample of case records reviewed by the ORS. The ORS receives and reviews quarterly statistical, narrative, and financial reports.

2.2B If the State contracts with or awards a grant to a center for the general operation of the center, describe how the State will ensure that the determination of an individual's eligibility for services from that center shall be delegated to the center.

N/A

State Plan for Independent Living (SPIL)

State:

Rhode Island

Agency:

Rhode Island Dept of Human Services - Office of Rehabilitation Services

Plan for:

2011-2013

Submitted in fiscal year:

2010

Part II: Narrative

Section 3: Design for the Statewide Network of Centers

3.1 Existing Network

Provide an overview of the existing network of centers, including non-Part C-funded centers that comply with the standards and assurances in section 725 (b) and (c) of the Act, and the geographic areas and populations currently served by the centers.

Rhode Island has a network of two CILs serving statewide. The two CILs meet the federal standards, including cross-disability, consumer-majority boards and a qualified staff, consisting of a majority with disabilities. Staff are qualified and committed, and are valued for their skills and need to be paid fairly. Both CILs are located in heavily populated state counties of Kent and Providence, in which 80% of the total population reside according to the 2000 census. Rhode Island is a small state comprised of a total of five counties, both CILs serving all counties.

Due to the state's small size and unique geography, both Centers are able to offer services on a statewide basis, which permits full consumer choice. Rhode Island may be unique in providing the majority of direct services in the homes of consumers rather than in the Centers. Both Centers provide the following mandated core services in addition to

Nursing Home Transition:

1. Information and referral
2. Advocacy (System and Individual)
3. Independent Living Skills Training
4. Peer Counseling

Both CILs receive direct Federal Title VII, Chapter 1, Part C funding for Centers for Independent Living. Federal Title VII, Chapter 1, Part B funds are provided to both CILs through contract with the Office of Rehabilitation Services. In addition, both CILs are receiving American Recovery and Reinvestment Act (ARRA) funding for Centers for Independent Living and Title VII: Part B funding through contract with Office of Rehabilitation Services. Both CILs are able to provide home modifications through Medicaid Global Waiver funding through contract with the Office of Rehabilitation Services.

OSCIL receives Department of Elderly Affairs funding, funding through the Assistive Technology Access Partnership (ATAP) and grant funding through Tuft's Health Care Foundation.

PARI receives funding through Medicaid to provide services to individuals with Traumatic Brain Injuries and a program to provide Case Management to people with a hospital level of care through the Habilitative Waiver. PARI also receives State funds for a State PCA Program, RI Legislative grant money, funding through the Assistive Technology Access Partnership (ATAP) and a variety of smaller grants that support the PARI Equipment Recycling Program.

PARI Independent Living Center is located in the city of Pawtucket in Providence County and provides, in addition to the core services, programs for Personal Care Assistance, home modification and adaptive equipment, Nursing Home Transition, and equipment reuse.

Ocean State Center for Independent Living (OSCIL) is located in the city of Warwick, Kent County and provides, in addition to the core services, housing services, home access coordination, including a home modification and adaptive equipment program (including smoke detectors for the Deaf), Nursing Home Transition, citizenship training, and driver education.

Data collected from the two Centers indicate all cities and towns throughout the state are being served with 83% of the individuals receiving direct service residing in two of the five counties (Providence and Kent), which have 80% of the state's disabled population. The bulk of the state's subsidized accessible housing is located in these areas, as is most of the public transit service.

3.2 Expansion of Network

Describe the design for the further expansion of the network, including identification of the unserved and underserved areas in the State and the order of priority for serving these areas as additional funding becomes available (beyond the required cost-of-living increase).

Each Part C grant is funded using the same divisional formula as the previous year (PARI 61%; OSCIL 39%) and each

grant receives a cost of living adjustment (COLA). Any excess Part C funds that may become available over the COLA will be distributed among the two grants using the same divisional formula (PARI 61%; OSCIL 39%).

Further expansion of the network (beyond the cost of living increase) includes the following priorities:

Increase services to Rhode Islanders with significant disabilities to transition from nursing homes and other restrictive living arrangements, back into a community setting.

Increase services to people with significant disabilities, including consumers who are non-English speaking and the Native American population.

Increase access to health care, assistive technology and transportation.

Continue advocacy efforts to inform legislators and decision makers of the impact of pending legislation on the lives of people with disabilities; always with emphasis and promotion of the IL philosophy.

Increased funding is crucial for both CILs for general operation, for recruitment and retention of quality staff to address the 10% increase in service provision, for the provision of IL services and new federal reporting requirements. In addition, the CILs have realized cost increases associated with basic operations, such as staff health care insurance, energy, and telephone.

Both CILs respond to a significant number of information and referral requests, including monitoring those requests made in the areas of healthcare, assistive technology and transportation. There is a need for expanded Information and Referral (I & R) services including an infrastructure that can effectively document this increase in service.

It is estimated that CILs need an additional \$870,000 per year to expand in order to address the unmet needs and maintain qualified staff, \$435,000 for each CIL to increase service provisions, with additional funding to establish space within a Native American community agency (i.e., The RI Indian Council) located in Washington County, to conduct outreach efforts and provide ease of access for Native Americans with disabilities; as well as provide for space within an Hispanic community agency. The priority for any additional Federal funding, if available, is for general operation of existing CILs and the establishment of these outreach locations.

3.3 Section 723 States Only

3.3A If the State follows an order of priorities for allocating funds among centers within a State that is different from what is outlined in 34 CFR 366.22, describe the alternate order of priority that the DSU director and the SILC chair have agreed upon. Indicate N/A if not applicable.

N/A

3.3B Describe how the State policies, practices and procedures governing the awarding of grants to centers and the oversight of these centers are consistent with 34 CFR 366.37 and 366.38.

N/A

State Plan for Independent Living (SPIL)

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Rhode Island
Agency:
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2011-2013
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2010

Part II: Narrative

Section 4: Designated State Unit (DSU)

4.1 Administrative Support Services

4.1A Describe the administrative support services to be provided by the DSU for the SILS (Part B) program and, if the State is a Section 723 State, for the CIL (Part C) program.

Refer to the SPIL Instructions for additional information about administrative support services.

The DSU administers Independent Living Services (Part B SILS) programs via developing and monitoring contracts with the two CILs which are funded by Part B, ARRA and state funds and administering the contract with the RISILC for its resource plan.

As a rule of practice the DSU makes available accessible meeting space for webinars, teleconferences or meetings on request of the SILC.

4.1B Describe other DSU arrangements for the administration of the IL program, if any.

N/A

State Plan for Independent Living (SPIL)

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Rhode Island
Agency:
Rhode Island Dept of Human Services - Office of Rehabilitation Services
Plan for:
2011-2013
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Part II: Narrative

Section 5: Statewide Independent Living Council (SILC)

5.1 Resource plan

5.1A Describe the resource plan prepared by the SILC in conjunction with the DSU for the provision of resources, including staff and personnel, made available under parts B and C of chapter 1 of title VII, section 101(a)(18) of the Act, and from other public and private sources that may be necessary to carry out the functions of the SILC identified in section 705(c). The description must address the three years of this SPIL.

- Refer to the SPIL Instructions for more information about completing this section.

For more information click the icon.

The Rhode Island State Independent Living Council's (RISILC)

Finance Committee prepared a draft budget. Its recommendation was sent to the Executive Committee where it was reviewed and discussed. The RISILC Chairperson and other RISILC officers meet with the DSU, Office of Rehabilitation Services (ORS), to review in detail the draft budget. ORS presented the Council with an amount which was equivalent to 1/2 of the existing budget. After careful review of the SILC role and taking into account the available resources, the Council prepared a revised budget. This revised budget reflected a substantial reduction in staff and the relocation of the office. The final budget was presented and approved by the RISILC and the ORS at the quarterly Council meeting.

The RISILC utilized the following guidelines in preparing the resource plan:

The RISILC is responsible for contracting and maintaining legal, bookkeeping, and payroll services.

Maximizing the use of other resources, i.e., Para transit transportation and networking with other groups with similar goals.

Council members practicing the IL Philosophy of taking responsibility for meeting their own needs, i.e., scheduling their transportation, notifying the RISILC when unable to attend meetings, timely requests for access needs and keeping their own RISILC materials organized.

Committee Chairpersons assuming responsibility for scheduling meetings and contacting members, maintaining a committee file to include committee meeting agendas, minutes and reports, and collaborating on prioritizing staff tasks and time allocation.

The RISILC will assure that accessibility needs are met for all members, volunteers, staff, and the general public.

The RISILC staff provides administrative support to the Council to fulfill its federal mandates.

Continuing to rent office space to assist the Council in conducting business, holding committee meetings, housing files and equipment.

Travel costs represent reimbursement for mileage for members to attend Council meetings, hearings, and forums to gather the needs of people with disabilities.

The RISILC receives its Resource Plan funds directly from the DSU (Title 1 Innovation and Expansion funds) in the amount of \$75,000 each year of the three year of this SPIL.

5.1B Describe how the following SILC resource plan requirements will be addressed.

- The SILC's responsibility for the proper expenditure of funds and use of resources that it receives under the resource plan.

The RISILC's resource plan requirements as listed above are met by the following relevant written procedures and policies, which are on file with the RISILC and the DSU and available for review: Financial Procedures, Business Procedures, and Internal Procedures.

Procedures under review/revision.

- Non-inclusion of conditions or requirements in the SILC resource plan that may compromise the independence of the SILC.

The RISILC's resource plan requirements as listed above are met by the following relevant written procedures and policies, which are on file with the RISILC and the DSU and available for review: Bylaws, Personnel Manual and Internal Procedures.

Procedures under review/revision.

- Reliance, to the maximum extent possible, on the use of resources in existence during the period of implementation of the State plan.

The SPIL goals and objectives were developed based on the belief that the best use of fluctuating, limited funds is continued support of Rhode Island's two CILs. Collaboration is an ongoing priority since it maximizes efforts and limited resources. Based on conservative budget figures and developing the SPIL goals and objectives within our financial and staffing means, the RISILC's resource plan is consistent with the existing resources expected to be allocated during the course of the three year SPIL period.

5.2 Establishment and Placement

Describe how the establishment and placement of the SILC ensures its independence with respect to the DSU and all other State agencies. Refer to the SPIL Instructions for more information about completing this section.

The RISILC is not an entity within any State agency, including the ORS (the Designated State Unit) and is independent of the ORS and all other State agencies. The RISILC was established by Rhode Island Executive Order No. 92-93 in compliance with the Rehabilitation Act of 1992 and was incorporated as a Rhode Island non-profit corporation in FY 1998. It was granted 501(c)3 status from the Internal Revenue Service in FY 2001.

5.3 Appointment and Composition

Describe the process used by the State to appoint members to the SILC who meet the composition requirements in section 705(b). Refer to the SPIL Instructions for more information about completing this section.

The RISILC's membership consists of statewide representation of between thirteen (13) and twenty-five (25) individuals, the majority of whom are consumers, nominated by the RISILC and appointed by the Governor of Rhode Island. A representative of the DSU, which in Rhode Island is the Office of Rehabilitation Services, is an ex-officio, non-voting member. At least one CIL director, chosen by CIL directors within the State, is a voting member but not part of the consumer majority. All required members of the RISILC have been officially appointed by the Governor of Rhode Island.

The RISILC members serve a maximum of two full three-year terms. The RISILC's Membership Committee maintains a nominating status file listing partial and full appointments and term expiration dates. The RISILC elects a Chair (preferably consumer), one or more Vice Chairs, a Secretary, and a Treasurer from among the voting members of the Council and consistent with its Bylaws.

Volunteer recruitment efforts are conducted on a statewide basis. Prospective volunteers are interviewed and if appropriate assigned to a committee. Following a period of active participation and completion of an orientation program, a volunteer who is knowledgeable about CILs and IL services may be recommended by RISILC's Membership Committee to fill Council membership vacancies. The full Council votes on the RISILC Membership Committee's recommendations, and if passed, his/her name is then recommended to the Governor for appointment. The Governor and his appointment staff meet periodically to review composition and qualification requirements before appointing any RISILC nominee.

5.4 Staffing

Describe how the following SILC staffing requirements will be met.

- SILC supervision and evaluation, consistent with State law, of its staff and other personnel as may be necessary to carry out its functions.

All employees of the RISILC serve at the will of the Council and may be terminated at any time with just cause or no cause at all. By the same token, any employee may terminate his or her employment with the Council at any time with just cause or no cause at all.

Employees are provided with job descriptions approved by the Council. Employees are requested annually to review their job description and provide feedback to the Chairperson of the Council regarding suggested changes and improvements. Any revision to the job description must then be submitted to the Executive Committee for approval.

The RISILC's employees are evaluated annually by the Executive Committee. The evaluations consider the performance, productivity, dependability, cooperation, job understanding, practice of the IL philosophy of their work and any other issues of concern. With each evaluation, the employee will be given suggestions for improvement and will be given the opportunity to respond to the evaluator's comments. The evaluations will be taken into consideration when opportunities for advancement and salary increases are available. In addition, the following written policies and

procedures are on file with the RISILC and the DSU and are available for review: Personnel Manual, Internal Procedures, Annual Written Personnel Evaluation Form, and Written Job Descriptions. Policies and procedures under review/revision.

- Non-assignment of duties to SILC staff and other personnel made available by the DSU, or any other State agency or office, that would create a conflict of interest while assisting the SILC in carrying out its duties.

The RISILC staff works directly with and is managed solely by the Council's Executive Committee. The Executive Committee assigns the duties, defines the responsibilities, supervisors and evaluates the staff. No other organizations provide staff support to the RISILC. The DSU or any other organization can not assign duties or responsibilities to the RISILC staff.

State Plan for Independent Living (SPIL)

State:

Rhode Island

Agency:

Rhode Island Dept of Human Services - Office of Rehabilitation Services

Plan for:

2011-2013

Submitted in fiscal year:

2010

Part II: Narrative

Section 6: Service Provider Requirements

Describe how the following service provider requirements will be met:

6.1 Staffing

- Inclusion of personnel who are specialists in the development and provision of IL services and in the development and support of centers.

The Centers for Independent Living (CILs) include personnel who are specialists in the development and provision of IL services and in the development and support of CILs. This includes use of staff who are licensed occupational therapists and/or possess a degree in human services, assuring that provision of home modifications or IL assistance technology to consumers addresses all areas of functionality and safety. In addition many CIL staff are themselves persons with disabilities.

- Availability, to the maximum extent feasible, of personnel able to communicate (1) with individuals with significant disabilities who rely on alternative modes of communication, such as manual communication, nonverbal communication devices, Braille, or audio tapes and (2) in the native languages of individuals with

significant disabilities whose English proficiency is limited and who apply for or receive IL services under title VII of the Act.

The CILs' personnel include individuals who are able to communicate with (1) individuals with disabilities who rely on alternative modes of communication, such as sign language, manual communication, nonverbal communication devices, Braille, or audio tape; and (2) to the extent necessary communication using interpreters, translators or the Language Line, in the native language of individuals with disabilities who express limited English proficiency and who apply for and receive IL services under Title VII of the Act. CIL's are able to collaborate with the DSU as needed for provision of materials in alternate formats- such as Braille.

- Establishment and maintenance of a program of staff development for all classes of positions involved in providing IL services and, where appropriate, in administering the CIL program, improving the skills of staff directly responsible for the provision of IL services, including knowledge of and practice in the IL philosophy.

The DSU assures that the CILs maintain a program of staff development for all classes of positions involved in administration and practice of IL services, including the core knowledge and practice of the IL philosophy. Staff are encouraged to attend workshops, conferences, or seminars to enhance skill levels as well as provided opportunity to participate in ILRU trainings.

- Affirmative action to employ and advance in employment qualified individuals with significant disabilities on the same terms and conditions required with respect to the employment of individuals with disabilities under section 503 of the Act.

Both CILs are required to maintain compliance with the contract requirements, including compliance with the Rehab Act's Section 725 Standards and Assurances; and the federal requirements for personnel administration, personnel development, affirmative action and nondiscrimination. In addition, both CIL's employ several qualified persons with disabilities able to provide direct services or facilitate the IL process for consumers.

6.2 Fiscal Control and Fund Accounting

- Adoption of those fiscal control and fund accounting procedures as may be necessary to ensure the proper disbursement of and accounting for funds made available through parts B and C of chapter 1 of title VII of the Act, in addition to complying with applicable EDGAR fiscal and accounting requirements.

In addition to compliance with EDGAR requirements, all recipients of financial assistance under Chapter 1- will adopt and maintain fiscal controls and fund accounting procedures as may be necessary to ensure proper disbursement of funds made available through parts B and C of Chapter 1, Title VII of the Act.

Each CIL is required to maintain compliance with the contract requirements, including compliance with the Rehab Act's Section 725 Standards and Assurances and the following federal requirements, CIL's submit quarterly financial reporting to the DSU.

* Financial Administration (Sec. 704(M)(3) of the Act; 34 CFR 364.35)

Both CILs and SILC are required to prepare budgets and are required to submit quarterly financial and programmatic

reports to the DSU documenting use of funds. CILs in particular document consumer based IL program activities while the SILC reports on use of funds according to contracted budget-SILC activities allowed under 705c3. SILC resource funds are directed solely to the activities necessary to support SILC's allowable activities.

6.3 Recordkeeping, Access and Reporting

- Maintenance of records that fully disclose and document the information listed in 34 CFR 364.35.

Each CIL is required to maintain compliance with the contract requirements, including compliance with the Rehab Act's Section 725 Standards and Assurances. The DSU conducts periodic CIL record review to assure compliance with these requirements.

* Financial Record keeping (Sec. 704(M)(4)(A) and B of the Act; 34 CFR364.35)

* Financial Reports (Sec. 704 (M)(4)(D); 34 CFR 364.36)

**Includes quarterly financial reporting to the DSU.

- Submission of annual performance and financial reports, and any other reports that the Secretary determines to be appropriate

Each CIL is required to submit quarterly and annual performance and financial reports. The DSU conducts periodic CIL record review to assure compliance with these requirements.

* Financial Reports (Sec. 704 (M)(4)(D); 34 CFR 364.36)

**Quarterly financial and programmatic reports submitted the DSU and reviewed by program and fiscal agents.

- Access to the Commissioner and the Comptroller General, or any of their duly authorized representatives, for the purpose of conducting audits, examinations, and compliance reviews, to the information listed in 34 CFR 364.37.

Each CIL is required to provide access to the Commissioner for the purpose of conducting audits, examinations and compliance reviews. The DSU conducts periodic CIL record review to assure compliance with these requirements.

DSU reviews the co

* Access to Financial Records (Secs. 704.(M)(4) and (5) 34 CFR 364.37)

6.4 Eligibility

- Eligibility of any individual with a significant disability, as defined in 34 CFR 364.4(b), for IL services under the SILS and CIL programs.

All individuals provided IL services under State Part B and CIL Part C shall be individuals with significant disabilities, as defined in 34 CFR 364.4b.

Each CIL is required to maintain compliance with the contract requirements, including compliance with the Rehab Act's Section 725 Standards and Assurances and the following federal requirements: Eligibility for Receipt of Services (Secs. 7(21)(B) and 703 of the Act; 34 CFR 364.51)

- Ability of any individual to seek information about IL services under these programs and to request referral to other services and programs for individuals with significant disabilities.

Each CIL is required to maintain compliance with the contract requirements, including compliance with the Rehab Act's Section 725 Standards and Assurances and the following federal requirements re: Eligibility for Receipt of Services (Secs. 7(21)(B) and 703 of the Act; 34 CFR 364.51) .

This does not however restrict the ability of any individual to seek information about IL services under these programs and request referral to other services and programs for individuals with significant disabilities.

- Determination of an individual's eligibility for IL services under the SILS and CIL programs in a manner that meets the requirements of 34 CFR 364.51.

Each CIL is required to maintain compliance with the contract requirements, including compliance with the Rehab Act's Section 725 Standards and Assurances and the following federal requirements: * Eligibility for Receipt of Services (Secs. 7(21)(B) and 703 of the Act; 34 CFR 364.51)

- Application of eligibility requirements without regard to age, color, creed, gender, national origin, race, religion, or type of significant disability of the individual applying for IL services.

Each CIL is required to maintain compliance with the contract requirements, including compliance with the Rehab Act's Section 725 Standards and Assurances and the following federal requirements: Eligibility for Receipt of Services (Secs. 7(21)(B) and 703 of the Act; 34 CFR 364.51)

- Non-exclusion from receiving IL services of any individual who is present in the State and who is otherwise eligible for IL services, based on the imposition of any State or local residence requirement.

Each CIL is required to maintain compliance with the contract requirements, including compliance with the Rehab Act's Section 725 Standards and Assurances and the following federal requirements: * Eligibility for Receipt of Services (Secs. 7(21)(B) and 703 of the Act; 34 CFR 364.51)

6.5 Independent Living Plans

- Provision of IL services in accordance with an IL plan complying with Sec. 364.52 and mutually agreed upon by the individuals with significant disabilities and the appropriate service provider staff unless the individual signs a waiver stating that an IL plan is unnecessary.

Each CIL is required to maintain compliance with the contract requirements, including compliance with the Rehab Act's Section 725 Standards and Assurances and the following federal requirements: Consumer Service Reports (Secs. 704(m)(B), 725 (8) of the Act; 34 CFR 364.53); Independent Living Plans (Sec. 704 (e) and 735 (14) of the Act; 34 CFR 364.52).

IL Plans are initiated after determination of eligibility, developed jointly and signed by consumer and CIL specifying goals, objectives, services and duration, must be provided to consumer in an accessible format, are reviewed by CIL staff via monthly program reports.

6.6 Client Assistance Program (CAP) Information

- Use of accessible formats to notify individuals seeking or receiving IL services under chapter 1 of title VII about the availability of the CAP program, the purposes of the services provided under the CAP, and how to contact the CAP.

Individuals seeking or receiving IL services under Chapter 1 of Title VII will be notified in accessible formats about the availability of the CAP program, the purposes of the services provided under the CAP, and how to contact the CAP.

Each CIL is required to maintain compliance with the contract requirements, including compliance with the Rehab Act's Section 725 Standards and Assurances and the following federal requirements: Notice about the Client Assistance Program (Sec- 20 & 704(m)(1) of the Act; 34 CFR 64.30)

CIL application and intake procedure includes provision of CAP information to clients- in RI- Client Assistance Program is provided via the referral to the RI Disability Law Center.

6.7 Protection, Use and Release of Personal Information

- Adoption and implementation of policies and procedures meeting the requirements of 34 CFR 364.56(a), to safeguard the confidentiality of all personal information, including photographs and lists of names.

Each CIL is required to maintain compliance with the contract requirements, including compliance with the Rehab Act's Section 725 Standards and Assurances and the following federal requirements: 34 CFR 364.56

All service providers comply with the protection, use and release of all personal information, including photographs and lists of names in compliance with 34 CFR 364.56(a) and other federal and state laws only for purposes directly related with the provision of IL services and the administration of the program, including but not limited to the following: CIL policies on confidentiality are strictly followed, including having staff and volunteers sign confidentiality statements, absolutely no sharing of mailing lists, consumers and their legal representatives are all notified of confidentiality policy and procedures; service providers obtain releases explaining purpose when information needs to be gathered and explain any exceptions to use of release; information is provided in understandable alternative formats as needed. No consumer information is shared without express written consent and prior approval from the consumer. All files and records are retained in locked cabinets to ensure security of information.

State Plan for Independent Living (SPIL)

State:

Rhode Island

Agency:

Rhode Island Dept of Human Services - Office of Rehabilitation Services

Plan for:

2011-2013

Submitted in fiscal year:

2010

Part II: Narrative

Section 7: Evaluation

Describe the method that will be used to periodically evaluate the effectiveness of the plan in meeting the objectives established in Section 1. The description must include the State's evaluation of satisfaction by individuals with significant disabilities who have participated in the program.

Section 7: Evaluation

Goal(s) and the related Objective (s) from Section 1	Method that will be used to evaluate
One	The following methods will be used in evaluating, reviewing and monitoring the implementation of the goals and objectives outlined in Section 1.
Two	1. The RISILC will carefully review of the CILs' 704 Part II Reports and CILs' consumer satisfaction surveys.
Three	2. The CILs will report at all RISILC's quarterly Council meetings on their work plan goals and objectives congruent with the State Plan for Independent Living; i.e., nursing home transition, nursing home diversion, home modification program, assistive technology program, and minority outreach efforts, including information on the number of consumers served.
Four	3. The RISILC will use information gathered from focus groups, public forums, and the Survey developed by the Needs Assessment Committee.
Five	This evaluation methodology is meant to be a time efficient as possible, in order to maximize the CILs' time providing IL services, advocacy, IL skills training and information and referral. This is especially important given limitation from all sources of funding in the present economic climate and the need for CILs to report in a variety of funding sources for grants.

State Plan for Independent Living (SPIL)

State:

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Agency:

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Section 8: State-Imposed Requirements

8 State-Imposed Requirements

Identify any State-imposed requirements contained in the provisions of this SPIL.

State purchasing requirements require competitive bidding by agencies or organizations with contracts. Therefore, Title VII Part B and Title 1 funded contracts with the two CILs and the RISILC require them to follow competitive bidding in purchases. Home modifications and adaptive equipment have an economic need requirement which is periodically updated.

OMB Notice

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number of this information collection is 1820-0527. The time required to complete this information collection is estimated to average 60 hours per response, including the time to review instructions, search existing data sources, gather the data needed, and complete and review the information collection. If you have any comments concerning the accuracy of the time estimate or suggestions for improving this form, please write to: U.S. Department of Education, Washington, D.C. 20202-4537. If you have any comments or concerns regarding the status of your individual submission of this form, write directly to: Ms. Sue Rankin-White, U.S. Department of Education, Rehabilitation Services Administration, PCP-5013, 400 Maryland Ave, SW, Washington, DC 20202-2800.