Cooperative Agreement

DHS/Office of Rehabilitation Services

Ocean State Center for Independent Living

Purpose:

The purpose of this Cooperative Agreement is to formalize the information and referral process between the Department of Human Services (DHS)/Office of Rehabilitation Services (ORS) and Ocean State Center for Independent Living (OSCIL). OSCIL is a provider of last resort and does not accept ORS referrals when a person is "active"/open to ORS. ORS is currently on and Order of Selection and is unable to service all eligible individuals who request/need vocational rehabilitation services at this time, which may include assistive technology, independent living general services and/or adaptive housing services to assist them in obtaining and/or maintaining employment. This agreement will facilitate information and referral services from ORS to OSCIL to meet the needs of individuals on the ORS wait list, who are not receiving ORS services and who have been placed on a wait list; and who otherwise may also be eligible for OSCIL services.

Responsibilities:

DHS/Office of Rehabilitation Services will:

Determine an individual eligibility and priority category for ORS services.

Provide Information and Referral services to individuals being placed on the wait list which may include a referral to OSCIL for Assistive Technology, IL general services and/or Adaptive Housing needs.

Obtain a release of information form the individual and complete a referral form which will be forwarded to OSCIL. The referral will include the priority category of the person and that they have been placed on the ORS wait list and are not receiving ORS services.

Provide the individual with OSCIL contact information and OSCIL's Home Access Program General Information form.

OSCIL will:

Follow up with the referred individual per OSCIL procedures to determine eligibility for OSCIL services.

If found eligible OSCIL will proceed with service delivery.

OSCIL will provide Assistive Technology, IL general services and/or Adaptive Housing services per OSCIL guidelines.

OSCIL will accept referrals directly from consumers who state they have not contacted ORS for services.

OSCIL will track the number of referrals from ORS and the outcome of the referrals.

This agreement becomes effective the first day of June 2018 and is automatically renewed on each subsequent year, unless terminated, with thirty (30) days written notice, by any of the collaborating agencies.

DHS/Office of Rehabilitation Services	5/24/18 Date
Ocean State Center for Independent Living	5/24/18 Date