



DEPARTMENT OF HUMAN SERVICES
OFFICE OF REHABILITATION SERVICES

“Helping individuals with disabilities to choose, find and keep employment”

On-the-Job-Training Program (OJT)

- OJT is an opportunity for an employer to assess the abilities and work habits of an employee.
- OJT is a financial incentive – the employer is reimbursed one-half of the wages paid to the employee during the OJT period.
 - ✓ A reimbursement schedule is developed according to the employer’s preference.
 - ✓ Employer pays up-front wages and benefits.
 - ✓ Employer submits bill for wage reimbursement.
 - ✓ Payment is received by employer within one month.
- OJT services include technical assistance and support from ORS for **at least 90 days** after completion of the OJT.
- OJT is a positive step to a successful hire at your company.
 - ✓ There is no legal obligation to maintain employment if conditions warrant.
 - ✓ There is an expectation that satisfactory work performance will lead to permanent employment.

Contact:

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